

# IMPERIAL

## **President's Awards for Excellence in Education**

### **GUIDELINES**

The President's Awards for Excellence in Education are annual awards to recognise staff members who have made outstanding contributions in teaching, research supervision and supporting the student experience.

Please read the guidelines below to help you when entering your nomination.

### **President's Award for Excellence in Teaching**

These awards are for outstanding teaching quality, organisation, and presentation. This might be demonstrated by a combination of the following:

- Consistently high standards of teaching, assessment, and feedback
- Dedication to the provision of world-class education
- Preparation of excellent teaching materials to support student learning
- Sharing best practice in teaching with other colleagues
- Highly effective communication of ideas and concepts
- Creating an engaging and inclusive learning environment
- Sharing passion for the subject with students

There are three criteria, equally weighted:

- Quality of teaching content, delivery and learning assessed from evidence in the whole nomination
- Significance of the nominee's contributions to learning and teaching, based upon the departmental reference
- Impact on student learning and experience, based upon the student reference

Nominations must be made by the Head of Department and must be discussed with the student - staff committee. Heads are also invited to seek student views in any other appropriate ways available to them. Appropriate academic colleagues should also be consulted, e.g., DUGS, DPGS. Please include with this nomination relevant samples of the candidate's course materials and design activities if appropriate.

All nominations should be underpinned by consistently role modelling the Universities expected values and behaviours: Respect, Collaboration, Integrity, Innovation and Excellence.

There are three sections that make up the Excellence in Teaching nomination form:

Quality of Teaching, Assessment and Feedback (max 300 words)

Provide evidence that the candidate has delivered high-quality teaching, including assessment and feedback in order to enhance student learning. Where appropriate, include specific examples of how the candidate has:

- made teaching more interactive;
- employed discovery-based learning;
- fostered an inclusive and diverse culture for learning.

#### Head of Department Reference (max 300 words)

Provide evidence of the significance of the candidate's contributions to learning and teaching. Where appropriate, provide specific details of relevant courses taught and the types of teaching involved (e.g., lecturing, tutorials, laboratory, clinical setting).

#### Student Reference (max 300 words)

Comment on the impact on students' learning and experience, e.g., through course materials and other resources provided, class engagement, approach to assessment, helpfulness of feedback. Include written feedback from students on the relevant course(s).

The selection panel will ONLY draw on the evidence presented when making their decision, so please ensure a good case is presented for submission.

Attachments are permitted.